PAYSON RIMSTONES ROCK CLUB BYLAWS

(As amended and approved on July 9, 2025)

ARTICLE 1 - NAME OF ORGANIZATION

1.1 The name of the organization shall be "PAYSON RIMSTONES ROCK CLUB"

ARTICLE 2 - PURPOSE OF THE ORGANIZATION

2.1 The purposes of this organization are to:

- 2.1.1 Develop interests in, and appreciation of, the beauty and value of the land in which we live.
- 2.1.2 Disseminate information on the study and appreciation of rocks, gems, minerals and fossils as shall benefit the members and community; and,
- 2.1.3 Share information in the techniques of collecting, cutting, polishing, and displaying specimens.
- 2.1.4 Through scholarships, encourage students to pursue college degrees in STEM (Science, Technology, Engineering and Math).

ARTICLE 3 - MANAGEMENT

3.1 The management of the Payson Rimstones Rock Club shall be the responsibility of the Board, which shall be composed of the Elected Officers, the Immediate Past President, and four appointed members. If the immediate past president cannot serve, the President can appoint another past President or another club member in good standing. The executive committee will consist of elected board officers and can take action in-between board meetings.

3.2 The Board meetings shall be governed by a modified and abbreviated form of "Roberts Rules of Order, Revised" in all cases to which they are applicable and which are consistent with the bylaws or Special Rules of this organization.

- 3.2.1 Meetings will be conducted to enforce values of clarity, process, efficiency and fairness.
- 3.2.2 Board and general-membership meeting agendas will be in a format that is consistent from meeting to meeting.

ARTICLE 4 - MEMBERSHIP

4.1 The members shall consist of persons who are interested in the purposes of this organization and whose dues are current.

ARTICLE 5 - OFFICERS AND APPOINTED BOARD MEMBERS

5.1 Officers include the PRESIDENT, VICE-PRESIDENT, SECRETARY and TREASURER.

- 5.1.2 The term of office shall be for two (2) years for elected officers and no elected officer shall hold the same office for more than two (2) consecutive terms. The terms shall be staggered between President & Treasurer and Vice-President & Secretary. No member may hold more than one Board seat or office.
- 5.1.3 Elections by the membership will be held annually.

5.1.4 New terms will begin at the following January meeting.

5.2 The duties of the Elected Officers shall be as follows:

5.2.1 PRESIDENT: To conduct meetings and oversee activities of the organization and appoint committee chairpersons. To represent the organization before community, educational and other mineral groups and associations.

5.2.2 VICE-PRESIDENT: To fulfill the duties of the President in his/her absence and to develop programs and find speakers for club meetings.

5.2.3 SECRETARY: To keep the minutes of the general and Board meetings and to handle such correspondence as deemed necessary.

5.2.4 TREASURER: To receive and disburse the funds of this organization at the action of the Board and to stand ready at all times to present a report on the financial standings of this organization.

5.2.5 A more comprehensive list of Officer duties is contained in the Club Roles & Responsibilities Program Document.

5.3 Appointments of non-elected Board members and Board officer vacancies shall be made by the President, approved by the Board, and shall be announced at the following general membership meeting. If there is a vacancy in the President position, there will be a call for nominations, selection by the Board and approval of the membership at the next monthly meeting. Newly seated members serve for the unexpired terms of that office or Board seat.

ARTICLE 6 - ELECTIONS

6.1 The election of officers shall be held at the general membership meeting in November.

6.1.1 The President may appoint a Nominating Committee of three (3) members from the members at large. The names of the committee members shall be read at the October Board and general meetings.

6.1.2 The Nominating Committee shall present its findings at the general November meeting.

6.1.3 Additional nominations may come from recruitment or self-nominations.

6.1.4 Additional nominations shall be called for from the floor at the general November meeting. Nominees must consent to the nominations.

ARTICLE 7 - MEETINGS

7.1 It is the intention of the club to hold regular business meetings (monthly, bi-monthly or quarterly). At the beginning of each year, the President will propose the meeting dates. Club meetings will be scheduled monthly. In lieu of a club meeting, events, such as work parties, or picnics, may be scheduled.

7.2 The time and place of the general meeting shall be designated by the Board of directors.

7.3 The President, with the approval of the Board, may call for a change in the time and/or place of the general meeting

7.4 The meetings of the Board shall be held as determined by the Board.

7.4.1 The majority of the Board shall constitute a quorum.

7.4.2 The President may, at his/her discretion, call a special Board meeting.

ARTICLE 8 - VOTING

8.1 Each member in good standing shall have one (1) vote.

8.2 There shall be no voting by proxy or absentee ballot.

8.2.1 Board meetings: Each Board member shall have one vote, with the exception of the President who will only vote in the event of a tie.

ARTICLE 9 – FINANCIAL POLICIES

9.1 Membership dues will be set by the Board and approved by a two-thirds (2/3) vote of the membership present at any general meeting. If newsletters are mailed to a member, there will be an additional fee to cover postage and printing costs.

9.1.1 Dues paid by a new member, during the annual Rock and Gem show or through the end of that year, will be valid until the end of the following year.

9.1.2 Those joining the club during this period shall receive a new membership badge or card.

9.1.3 Any change in the dues shall take effect the following January First.

9.1.4 Dues must be paid by, or at the general February meeting to maintain a membership in good standing.

9.1.5 All dues are final and become the property of the organization.

9.2 No person shall conduct business in the name of this organization, unless authorized by these bylaws or the Board.

9.3 The Treasurer shall present evidence of all money due, paid receipts, and vouchers to the Board.

9.4 Two Board officers shall approve by email all disbursements of payments for bills and reimbursements over $250.

9.5 Urgent, unplanned, or unbudgeted purchases over $100 need email approval, prior to purchasing, by at least two of the five elected Board officers. If approved, this will be noted in the next monthly financial report. Unbudgeted, large purchases, such as for equipment, will be discussed at the next regular Board meeting.

ARTICLE 10 - APPOINTMENTS AND COMMITTEES

10.1 Appointments of the Committee Chairpersons shall be made by the President, approved by the Board, and shall be announced at the following general membership meeting.

10.2 Chairpersons shall hold their office at the pleasure of the President.

10.3 Committees and appointments may include but are not limited to: Public Relations, Education, Nominations, Library/Historian, Gem and Mineral Show, Newsletter Editor, Webmaster, Field Trips, Hospitality, Scholarships and Coalition Representative.

ARTICLE 11 - LIABILITY

11.1 No member shall have the power to obligate, personally or legally, any other member.

11.2 All persons or corporations extending credit to, contracting with, or having any claims against this organization, shall look only to the funds and property of this organization for payment of any debt, damage, judgment, or decree, or any money that otherwise

becomes due or payable to them from this organization, so that neither the members, nor the Board, present or future, shall be personally liable.

ARTICLE 12 - AUDITS

12.1 During January, the President shall appoint a committee of two (2) members to audit the books of the prior year with the work to be completed by the second Board meeting of each year.

ARTICLE 13 - AMENDMENTS

13.1 The bylaws may be amended or changed by a two-thirds (2/3) vote of the membership present at any general meeting, provided due notice of the change(s) has been given to the membership at least one meeting prior to the membership vote.